

JAY-DEE/SNEAKER KING

1 South Main Street Plains, PA 18705

Phone: (570) 822-1862 Fax: (570) 825-4764

Application for Employment

Personal Information:

Date:	Social Security No:	Date of Birth:	Email Address:		
Last Name:	First Name:	Middle Initial:	Day Phone No:	Evening Phone No:	
Present Address:	Street:	City:	State:	Zip:	How Long?
Permanent Address:	Street:	City:	State:	Zip:	
Are you eligible for employment in the U.S.? Yes___ No___ Proof of U.S. citizenship or immigration status will be required if hired.					
Have you been convicted of a felony in the last 7 years? Yes___ No___					
If yes, list convictions that are a matter of public record (arrests are not convictions). A conviction will not necessarily disqualify you from employment.					

Employment Desired:

If you are applying for a retail hourly position, please keep in mind that the availability of hours may vary.						
Position desired:		Rate desired:		Date you can start:		
Specify hours available for work each day of the week:						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Are you able to work overtime? If yes, when?			Have you ever worked for Jay-Dee/Sneaker King before? Which location?			

Former Employers:

List current and last two employers starting with the most recent. Please include any unpaid or volunteer experience which is related to the job for which you are applying. Please complete section even if a resume is attached.

Name/Address/Type of Business:		
Date from:	Date to:	Reason for leaving:
Salary/Hourly Rate: Starting: \$	Ending: \$	Number of hours worked per week:
Position:		
Duties performed:		Supervisor's name:
Phone number:	May we contact?	

Name/Address/Type of Business:		
Date from:	Date to:	Reason for leaving:
Salary/Hourly Rate: Starting: \$	Ending: \$	Number of hours worked per week:
Position:		
Duties performed:		Supervisor's name:
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Phone number:	May we contact?	

Education:

School Level	Name & Location of School	Years Attended	Date Graduated	Subject Studied/Degree Received
High School				
College				
Trade/Business/Other				

References:

List below the names of three professional references that you have known for at least one year.

Name	Address & Phone Number	Business	Relationship/Years Acquainted
1.			
2.			
3.			

*Jay-Dee/Sneaker King is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any basis prohibited by federal, state, or provincial law.

I hereby authorize Jay-Dee Sneaker King to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Jay-Dee/Sneaker King to provide relevant information regarding my current and/or previous employment, and I release all persons, schools and employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that nothing contained in this application, or conveyed during any interview which may be granted is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Jay-Dee/Sneaker King to hire me. I understand and agree that my employment is at will, which means that it is for no specific period and may be terminated by me or Jay-Dee/Sneaker King at any time without prior notice for any reason.

Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE- FOR OFFICE USE ONLY
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Interviewer:	Date:	
Comments:		
Neatness: 1-2-3-4-5-6-7-8-9-10	Promptness: 1-2-3-4-5-6-7-8-9-10	Communication Skills: 1-2-3-4-5-6-7-8-9-10